



Executive Committee Minutes

Monday, January 13, 2020 – 6 PM • Council Chambers

Item	Presented By:	Action	Topic	Report
Call to Order & Roll Call	Lou Marx		Lou Marx, Chair Matt Boettcher Eric Pridonoff Ashley Snyder - Resident Steve Simiele - Resident Ron Hirth, Administrator Andy Lanser, Fiscal Officer Terry Donnellon, Solicitor	Mr. Marx opened the meeting at 6 PM EST. Attendance Roll Call All members in attendance except for Mr. Pridonoff Motion to excuse Mr. Pridonoff by Ms. Snyder Second by Mr. Simiele All in favor. Mr. Pridonoff arrived at 6:05 PM EST.
Set the Agenda & Adopt	Mr. Marx	Review & Motion		Motion to adopt the Agenda by Ms. Snyder Second by Mr. Simiele All in favor
Persons Registered to Address the Committee	None		None	None
Minutes to be Approved	Mr. Lanser	Review & Motion	Committee Minutes	November 2019 Executive Committee Minutes for approval. There was no meeting in December. Motion to approve the November 12, 2019 meeting minutes as amended by Ms. Snyder Second by Mr. Pridonoff Discussion: None All in favor

Discussion				
Old Business	Mr. Hirth	Discussion	<ul style="list-style-type: none"> Rental Property Licensing 	<p>Brief discussion for next steps</p> <p>Research for review. Click to review or download information related to rental unit licensing.</p> <p>Draft Ordinance</p> <ul style="list-style-type: none"> Mr. Donnelon stated that it is necessary to update the Ordinance before moving forward on problematic rental properties in the Village. As updated, the Ordinance acknowledges several updates that were recommended to be added by the Committee from the November meeting. The added updates include an improved definition of a “rental unit,” as well as clarifies the Ordinance’s fee structure. It is the goal that once the language of the Ordinance has been settled, the drafts of the Ordinance will be made available for landlords who own property in the Village to review and comment upon. As a result, it is essential that the Committee and the Council come to a consensus on the language of the Ordinance in order to speak as a unified voice when discussing the Ordinance with landlords of the Village.
	Mr. Lanser		<ul style="list-style-type: none"> Building Code/Property Maintenance Update 	<ul style="list-style-type: none"> Last year, the Village updated its property maintenance code to the 2018 version and made several subsequent updates including an outline for the process of appeal of citations that occur during the enforcement of the Code, the streamlining of said process, describing the explicit source of the “official record,” and the requirements of the property owner to provide records to the Village during a property ownership transfer of a property cited under the Code. <p>Motion to move amended Ordinance 2019-14 to Council by Ms. Snyder.</p> <p>Second by Mr. Pridonoff</p> <p>All in favor</p> <p>Ordinance will be renumbered to reflect 2020 year.</p>
			<ul style="list-style-type: none"> Vacant Building Ordinance Update & Revision 	<ul style="list-style-type: none"> Strategies for increasing compliance to the Vacant Building Ordinance were discussed. Of the 12 properties that were cited under the Ordinance, only one has responded to date. Discussion will continue at the next Executive Committee meeting.
			<ul style="list-style-type: none"> Stover Ave. Cul-de-Sac 	<ul style="list-style-type: none"> The Stover Ave. cul-de-sac continues to a property and building maintenance challenge for the Village. Three properties (and subsequent property owners) have been identified as frequent violators of Village property maintenance ordinances. Mr. Donnelon will investigate strategies to move jurisdictions to adjudicate citations on these properties from Village Mayor’s Court to County Housing Court.

			<ul style="list-style-type: none"> • Stover Road Project • 2020 Census Communication Plan 	<ul style="list-style-type: none"> • Contractors are in the Village and performing work on Stover Road. The Village is also considering a sidewalk replacement program. The Village engineer has reviewed the sidewalks on the street and has identified several that require replacement. An initial estimate on cost to perform the work is \$15,000. Ideally the contractor performing the road work will also perform the sidewalk replacements. To do so, the contractor requests that the Village create a special assessment tool where the costs of performing the work can be assessed to the property owner's property taxes. Mr. Donnelon will have a proposed program available for the next Executive Committee meeting for input and comment. • Council Member Van Harn has created a Village Census strategy for review. The goal of the strategy is to increase Census participation among residents of the Village. To do this the strategy attempts to build awareness and excitement for the Census through a series of "Census" events where residents can receive information about the Census, complete the Census, and enter raffles. Under the proposal the Village would hold a "Census Day" open house during the week of April 1, 2020. The second event will occur during the Village's annual July 4 festivities. <p>Motion to assign Village's Census activities to the Community Engagement Committee by Mr. Simiele Second by Mr. Pridonoff All in favor</p>
New Business				<p>Motion to adopt the Robert's Rules of Council as amended by Mr. Pridonoff Second Ms. Snyder All in favor</p>
Announcements				<p>February Executive Committee meeting scheduled for Monday, February 10, 2020 at 6PM EST.</p>
Adjourn				<p>Motion to adjourn by Mr. Simiele Second by Mr. Pridonoff All voted in favor.</p>

Submitted by Andy Lanser, Fiscal Officer

Date: _____

Lou Marx, Committee Chair

Date: _____

Anna Gedeon, Asst. Clerk

Date: _____